

Facilities

There are a limited number of rooms for students on placement at Benalla Health.

Therefore, to secure your accommodation please ensure you book early. All bedrooms have individual keys whilst the kitchen, dining and lounge are shared areas, the bathroom is a shared area with a lockable door. For safety reasons accommodation/rooms cannot be shared with family or friends, each room is made to suit 1 person only. All accommodation is located on the same street as the hospital with 2 access points via rear entry gates.

Bookings

If you wish to utilise the student accommodation, enquiries and bookings can be made by contacting the Education Centre on **(03) 5761 4310** during office hours or via email to: **accommodation@benallahealth.org.au**



BESTCARE
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HEALTH

Contact

Education: (03) 5761 4310
Reception: (03) 5761 4222
Email: accommodation@benallahealth.org.au

Our student accommodation is approximately...

- 1.1km from Woolworths
- 1.3km from Coles
- 1.6km from the Benalla Rose Gardens
- 1.9km from the Benalla Train Station
- 1.3km from the Benalla Library

45-63 Coster Street
PO Box 406
Benalla Victoria 3671
benallahealth.org.au

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Student Accommodation Information guide



Cost

Total cost for student accommodation is \$100 per week or \$25 a night. There is also a \$65 refundable cleaning and key bond.

After booking, an invoice will be raised and sent to you, all accommodation charges and bonds are to be paid in full prior to the collection of room keys. Please email receipt of payment through to **accommodation@benallahealth.org.au**

Keys will be made available for collection from the front hospital reception.

Please note Reception hours of operation are Monday to Friday, 8:30 am – 5.00 pm. If you are collecting your keys outside these hours, please discuss with the booking officer on making the reservation.

Housekeeping

Housekeeping staff will only clean the accommodation at the end of your stay. It is the responsibility of each tenant to keep both the living space, kitchen area and your bedroom clean and tidy throughout your stay and to empty all bins. There are vacuums, a mop, broom and other cleaning products located in the cupboard of each accommodation. If you require additional cleaning products please contact us.

Maintenance

Maintenance required for all accommodation **MUST BE** reported to the Engineering department as soon as possible. During business hours, please phone 5761 4294 to report to the Engineering Department.

If you have an emergency out of office hours, please telephone the Hospital Coordinator on duty on 5761 4356

Doors and Windows

Please ensure all doors and windows are locked before leaving the house.



Linen

Linen is NOT provided with accommodation (this includes towels, pillows, doonas and blankets). If you have any questions about bed sizing (varies with different rooms). Please contact us.

Crockery, Cutlery and Utensils

All are provided. Please clean and replace in cupboards. Please notify of any breakages to enable replacements to be purchased.

Rubbish Collection

Please ensure the outside wheelie bins are placed on the curb on a Tuesday and returned once they have been collected. Please recycle correctly.

Air-Conditioner/Heater

The central air-conditioner and heater are located on the wall in the hall way. Please **Turn Off** before leaving the house.

Internet Access

The house is fitted with wireless Internet and there is a limit on downloads. Please bring your own laptop / iPad etc. You can find the internet access details on the fridge/main common area.

Car Parking

A car park is located on the hospital grounds – at the rear of house, alternatively there is on street parking and under the carport parking at each property, please remember you may be sharing your accommodation with other tenants, communication is left up to the tenants as to who is parked in the driveway.

Meals

Lunch and dinner may be ordered through the hospitals staff meals system. Please see Reception to obtain a meal voucher, orders must be in by 9:45am for lunch and 3:00pm for dinner. Your meal will be placed in the staff cafeteria fridge. The cost for a small meal is \$4.50 or \$7.00 for a main.

Keys

Check in for accommodation will be done during your orientation process on Monday mornings. If arriving outside of these hours, you will be able to pick up your keys from afterhours coordinator at the front reception of the hospital, we will require full payment and receipt one business day prior to your arrival as listed under 'cost'

Check out time is 9.00am, please ensure the 'checkout' checklist has been completed prior to this. If on a shift, your belongings can be left neatly in the main living area of the accommodation.